

Hill County Foot and Ankle Specialist  
Dr. Suzanne Jenkins  
904 Corsicana Hwy Hillsboro, TX 76645  
Office: 254-582-9300 Fax: 254-582-9302

**GENERAL INFORMATION**

Prefix: \_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_ Last Name: \_\_\_\_\_ Suffix: \_\_\_\_\_  
SSN: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Gender: Female / Male

**PERMANENT HOME ADDRESS AND PHONE NUMBER(S)**

Street: \_\_\_\_\_ ZIP: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_  
Email: \_\_\_\_\_

**MAILING ADDRESS:** Street: \_\_\_\_\_ Zip: \_\_\_\_\_

Race: \_\_\_\_\_ Ethnicity: \_\_\_\_\_ Language: \_\_\_\_\_ Marital Status: \_\_\_\_\_ Employment: \_\_\_\_\_

Family Doctor Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Pharmacy Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**EMERGENCY CONTACT / MEDICAL RELEASE FORM (HIPAA)** (I authorize the release of the following information: diagnosis, medical records, examination details and claim information.)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Relationship \_\_\_\_\_ Phone Number: \_\_\_\_\_  
First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Relationship \_\_\_\_\_ Phone Number: \_\_\_\_\_

**(Release of information will remain in effect until terminated by the patient in writing.)**  
\_\_\_\_ We may contact your family physician or emergency medical persons in case of emergency  
\_\_\_\_ Our office may leave a detailed phone message at home or cell phone  
\_\_\_\_ Our office may leave a message asking me to return your call

**FRONT DESK WILL MAKE A PHOTOCOPY OF ALL INSURANCE CARDS**

**CARD HOLDER INFORMATION WILL NEED TO BE FILLED OUT BELOW:**

Relationship to card holder: Spouse Child Other / Card Holder Full Name: \_\_\_\_\_  
DOB: \_\_\_\_\_ SSN: \_\_\_\_\_ Address of the card holder: \_\_\_\_\_  
Phone Number of card holder: \_\_\_\_\_ Work Number of card holder: \_\_\_\_\_

**RELEASE AND ASSIGNMENT:**  
I authorize the release of any medical information necessary to process my insurance claim (s)  
I authorize and request of payment of medical benefits directly to Dr. Suzanne Jenkins  
I understand that I may revoke this authorization in writing at any time {by sending a signed and dated written statement to (name of person or organization and address) saying that I am revoking my authorization to disclose health records,} except to the extent that the person (s) and/or organization (s) named above have taken action in reliance of this authorization. {NOTE: If the organization is a covered entity under HIPAA, add I further understand that my eligibility for health benefits, my enrollment in a health plan, and my treatment will not be affected by whether or not I sign this authorization} I agree that a photocopy of this may be used in lieu of the original. I understand that if my insurance fails to pay Dr. Suzanne Jenkins/Hill County Foot and Ankle Specialist in full, I am responsible for the unpaid balance. I acknowledge that HIPAA was given to me. In case of a emergency we will release information of your PHI to provider/or facility.

Signature (Patient or Representative): \_\_\_\_\_ Date: \_\_\_\_\_