

Reid A. Darnell, D.D.S., P.C.

180 S. White Chapel Blvd., Suite 160 Southlake Tx, 76092 (817) 448-3020

OFFICE & FINANCIAL POLICIES

Financial Policy:

- 1) Forms of payment we accept include; cash, bank debit card, MasterCard, Visa (no personal checks)
- 2) Third party financing available through Care Credit Plan
- 3) Payment is due upon services rendered

Office Policy

- 1) Please notify us of any changes to your telephone number, medical history, and insurance coverage as soon as possible.
- 2) 24 hr advance notice is required if it is necessary to cancel the time which has been reserved for you appointment.
- 3) A \$38 charge for all cancellations done without a 24 hour advance courtesy notice to our office. After two missed appointments, we are entitled to dismiss you from the practice. This is always difficult for us to do; however, it is important for you to understand that the dentist and staff time is very valuable and other patients needing emergency care are not able to be seen because we are holding an appointment time for you.
- 4) Any dental claims are filed as a courtesy to our patients with authorization from the patient that payment is to be made to the Office of Dr. Reid Darnell on patient's behalf. Any account balance with our practice due to denial of insurance coverage remains the patient's responsibility.

Patient Signature: _____

Date: _____