

Michigan Advanced Dentistry

Strive to thrive. Vibrant smiles. Healthy lifestyles.

Job Title: Dental Assistant

Who are we?

At Michigan Advanced Dentistry, we strive every day to provide excellence in patient care. Our mission is to help patients thrive with vibrant smiles and healthy lifestyles. Sharing this mission enables us to provide the highest quality dental care and wellness coaching. We are looking for a candidate who embodies these values and is excited to learn and share with patients, the community and beyond!

Roles and Responsibilities

- Chairside assistant to dentist during treatment, exams, and consultations
- Administer digital x-rays and intraoral pictures
- Sterilization of operatories, instruments, and other equipment including use of autoclave and ultrasonic
- Prepare trays and operatories for appointments
- Screen through emergency symptoms, prepare notes and imaging for dentist
- Update standard of practice for office tasks
- Organize storage and inventory for retained models
- Take inventory of supplies
- Take impressions, pour models, prepare lab orders and handle shipping
- Office errands as needed
- Possible opportunity to assist administrative staff with daily operations

Qualifications and Skills

- Registered Dental Assistant license/Certification (required)
- X-ray certified
- 100% commitment to providing high quality patient care
- Positive team player with quick learning abilities and strong work ethic
- Excellent interpersonal skills
- Ability to move with agility in a fast-paced work environment

Job Type

- Part time-2 days per week (potential to become a full time position)
- Benefits may apply

Why work here?

Are you looking to work for a holistic family dental practice with a patient centric culture and positive working environment? If you share in these values, Dr. Oppenlander's office is the place for you! Our office environment will empower you to provide the highest quality dental care to our patients while feeling valued as a part of ONE team.

If you are ready to make a difference in patients' lives, please Email your resume and cover letter to officemgr@michiganadvanceddentistry.com and include the job title in the subject line