



MID LAKE
FOOT AND ANKLE

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Patient Email Documentation

The following information applies to email communications with ***Mid Lake Foot and Ankle:***

- The office will not communicate any HIPPA protected information via regular email. This may include, but is not to be limited to, the following types of items:
 - Office Progress Notes
 - Consultation Reports
 - Lab Reports
 - Prescription Information

- The office may communicate non-HIPAA protected information via regular email. This could include items such as:
 - Notification to check the patient portal.
 - Patient educational material or links to educational material
 - Notifications for general information

- Patients will not be able to communicate with the office through regular email. You can communicate with the office by message through our patient portal.

- It will be the responsibility of the patient to notify the office if your email address is discontinued or changed.

Please **PRINT** your Email Address: _____

Patient/Guardian Signature

Date

Patient/Guardian Printed Name