



Kirstin Care, LLC

Job Description

Job Description: Agency Delegating Nurse

Reports to: CEO

Last Revision Date:

Quality, Performance, and Behavior Expectations: All employees are expected to uphold the agency's mission and values by demonstrating compassion and care to all individuals served by the agency. Kirstin Care expects employees to demonstrate integrity, respect, and accountability.

Job Summary: The agency Delegating Nurse is responsible for the on-going compliance of nursing as indicated by OHCQ and Delegating Nursing responsibilities. The Delegating Nurse is responsible for providing quality nursing services to individuals with intellectual/developmental disabilities in accordance with COMAR, the State of Maryland Developmental Disabilities, and the Maryland Board of Nursing.

Supervisory Responsibility: Staff will operate under the delegating nurse's license. The delegating nurse reserves the right to pull delegation by revoking or suspending staff's license as indicated under the Department of Health and Mental Hygiene.

Essential Job Duties and Responsibilities:

- Ability to adapt to a changing environment.
- Provide nursing support to all individuals receiving services with the agency.
- Must be able to document accurately and proficiently.
- Will conduct the initial and quarterly assessment for individuals in services.
- Development of the individual's Plan of Care (POC).
- Evaluation of progress, or lack of progress, toward goal achievement and any nursing task which requires nursing knowledge, judgment, and skill of individuals in services.
- Participate in the admission of new individuals to the agency.
- Develop plans to ensure that the medical/healthcare needs of individuals in services are met and ensure the appropriate medical follow-up.
- Provide special instructions to support staff related to medical diagnosis, allergies, diet, etc. of individuals served.
- Advises management of all concerns and/or issues related to nursing services.
- Ensure compliance with medication passes and Certified Medication Technician qualifications (If applicable).
- May be required to complete nursing support hours per the identified individual plan for more intense medical diagnoses/conditions.



- Must review medication administration (MAR) and PMOF (If applicable).
- Document vital signs (If applicable).
- Ensure overall compliance with OHCQ regulations regarding nursing services.
- Always put the individual's service first and ensures all individuals receive the highest quality of service that recognizes the individual's needs and rights.
- Provides delegation to all staff as indicated in 10.27.11.03.

Work Conditions:

- May require lifting, bending, walking, or standing for long hours.
- May be exposed to a communicable disease or various non-threatening medical conditions.
- The weather may play a factor in hot summers and cold winters.
- Other conditions that may arise.

Requirements:

- Must be a graduate of an accredited School of Nursing with a current RN licensure by the State of Maryland Board of Nursing.
- Ability to lift a minimum of 50 lbs.
- Knowledge of current and surrounding counties/regions.
- Must have a valid driver's license (No moving violations).
- Must successfully pass a background check.
- Ability to work during inclement weather.
- Excellent written and verbal communication skills.
- Basic computer knowledge.
- Current Delegating Nurse license in accordance with state requirements.
- 3-5 years of experience as Delegating Nurse in accordance with state requirements.

Mandatory Training:

- CPR/ First Aid
- MANDT (including annual recertification)
- DDA Training's
- HRST
- Other training as determined by the agency.