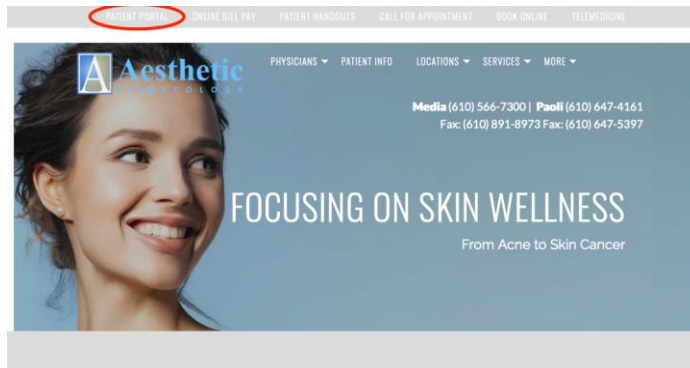


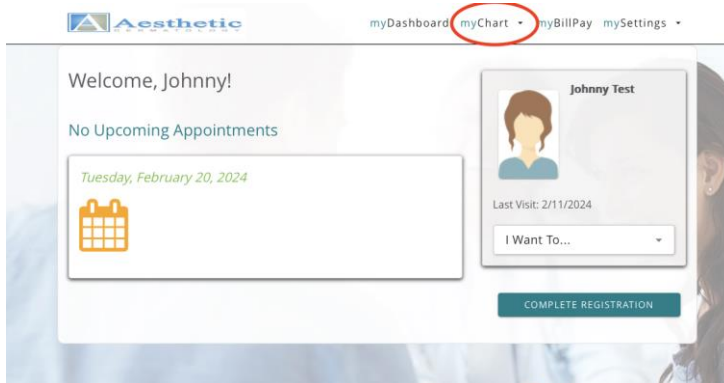
Detailed Instructions for a store-and-forward acne Telehealth Visit:

(You may view these instructions online at <https://www.loom.com/share/102f334653d54c4985a437c1e23a79e8?sid=7bab2a4a-fdd0-4a6b-b7a1-d5bf69598130> It is recommended that you choose playback at 1.5x speed)

1. Get access to the patient forms by calling our office or messaging us through the patient portal. Be sure to say you would like to set up a “Store-and-Forward Telehealth visit”.
2. Once confirmed by phone or through the portal, please complete the appropriate Online Form for your visit. Do this by signing into the patient portal at www.mypatientvisit.com or you may access it from our website (www.adaderm.com) and clicking “Patient Portal” at the top of the home page.



3. You should have a log in for the patient portal. If not, call our office and we will text you a link to sign in.
4. Once logged in, click “myChart” at the top of the screen, then “Forms” from the drop-down.



5. Click “Incomplete Forms” if not already selected. Pick any provider on “Select a Provider” (it does not matter who you select here!)

Forms

Please complete the required forms for your upcoming appointments.

Incomplete Forms ▾

Select a Provider
Altman, Jamie F ▾

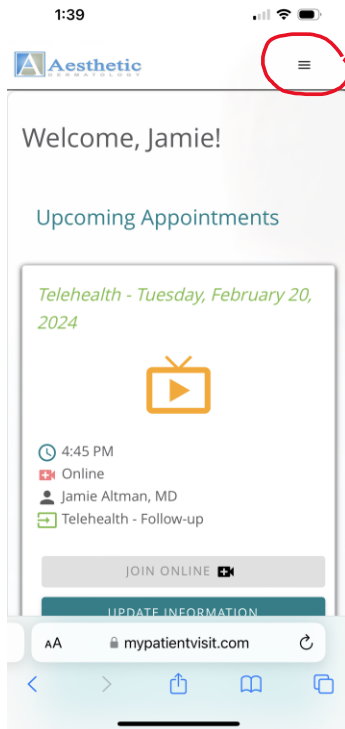
Status: → To Do	
Description	Actions ↑
<u>Acne First Online Visit</u>	Start
Online Medical Form	Start
<u>Isotretinoin Online Visit - 1</u>	Start
<u>Acne Follow-up Online Visit - 1</u>	Start
Acne Follow-up Online Visit - 2	Start

6. Then click "Start" next to the form you will complete.
 - a. If this is your very first visit with our practice, please choose "Acne First Online Visit"
 - b. If you are taking isotretinoin (Accutane), then choose any form called "Isotretinoin Online Visit" (it does not matter what number is next to the dash).
 - c. If you are not taking isotretinoin, choose any form called "Acne Follow-up Online Visit" (it does not matter what number is next to the dash).
7. Be sure to answer all questions (You may sometimes be brought to the middle of a page of questions, so please make sure to scroll to the top of the page to ensure you complete all questions) and click "Submit". Importantly – if you do not hit submit, we cannot view your form!
8. Please text good quality photos of areas that have been affected by acne (e.g. face, upper chest, back) to 610-566-7300.
9. We will text you a link or call you to collect payment for your visit.
10. After your information is reviewed, we will send any prescriptions to your preferred pharmacy and post your instructions to the patient portal.
11. That's it! If you have any questions, you may message us through the portal at any time. We will generally respond within a few hours, or one business day. For time-sensitive matters, you may call our office at (610) 566-7300.

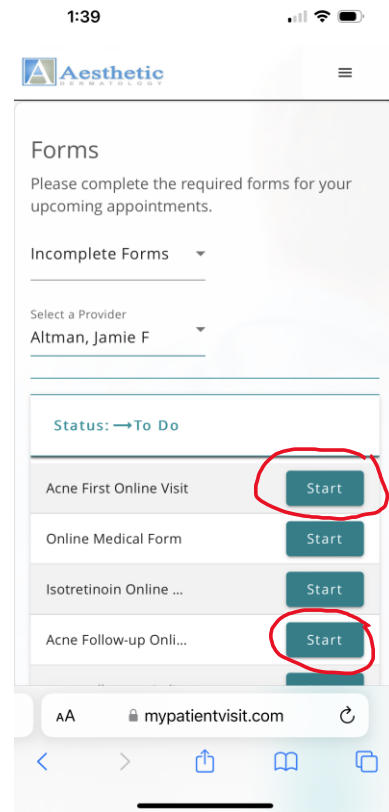
See next page for screen shots if you use your phone instead of a computer

Screenshots if using a mobile phone

Click the 3 bars on the top right



Then choose your form and click Start



Then "myChart", then "Forms"

