

POLICY FOR MISSED AND/OR CANCELLED APPOINTMENTS

We try faithfully to respect your valuable time by seating you promptly, unless emergency patients have delayed us. Emergency patients are always a part of our business and if you were one, I am sure you would want to be worked in that day.

When at least 48 hours is not given for you scheduled appointment, three people lose:

1. You, the patient, do not receive the treatment you need.
2. The patient who needs treatment immediately and cannot be seen due to a full schedule, loses because we are booked with YOUR appointment.
3. We lose due to the fact that we cannot fill in your lost time with anyone else.

Our office operates on a very high hourly cost basis. We schedule your time with us just for you. When you do not give at least 48 hour notice we cannot possibly find a patient to fill in your time slot and, as a result, we must absorb these overhead costs of low income.

Therefore, if you do not keep your scheduled appointment or do not give 48 hours notice, you will be charged \$50.00 per half hour of scheduled appointment time for which you do not appear. This will be paid before any further appointments will be scheduled.

Of course family emergencies do happen and we understand these kinds of unforeseen occurrences.

Patient Name

Patient Signature

Date