

Ronald A. Friedensohn, D.M.D.  
- GENERAL DENTISTRY -  
650 Royal Palm Beach Blvd. #16  
Royal Palm Beach, FL 33411  
(561) 793-2424

**Welcome to our practice!** We would like to take this opportunity to welcome you to our office and thank you for selecting our office for such an important concern as your healthcare needs. Our entire staff is committed to delivering quality dental care.

**OFFICE POLICIES:**

1. Our office hours have been designed to provide for convenient scheduling of our patients. We strongly believe in the value of your time and we do our best to keep you from having to wait. However, please understand that sometimes people present to our office with painful, unexpected dental emergencies which require immediate treatment. We ask your patience in these circumstances.
2. We would appreciate a 24 hour notice if you find it necessary to cancel your appointment. **Failure to keep your scheduled appointment may result in a missed appointment charge.**

**FINANCIAL POLICY:**

1. All patients (or their legal guardians) are responsible for 100% of the charges incurred for treatment.
2. **Payment is expected at the time services are rendered.** Uninsured patients are expected to pay 100% of the charges incurred on the day of their visit. We do not accept or file Medicaid or Medicare, however we do offer patients numerous ways in which to financially facilitate their dental care:  
1.-CASH 2.-CHECKS 3.- MASTERCARD, VISA, DISCOVER 4.- LOW or NO INT. DENTAL FEE PLANS
3. Please ask our office manager for any information and/or an application for the Dental Fee Credit Plans.
4. There will be a \$15 service charge applied to your account for any checks that are returned .
5. **Nearly all forms of dental insurance are accepted, except for non-participating PPO's, HMO's, and Workman's Compensation.**
  - Established patients whose insurance has been verified and whose deductibles have been met will be expected to pay that portion of charges not covered under their policy and/or the co-payment amount at the time services are rendered.
  - Insured patients who have not met their deductible will be responsible for paying for all visits until their deductible has been met.
  - Having insurance in no way negates your responsibility for the payment of your dental charges. Charges not paid for any reason by the Insurance company are your responsibility to pay. Filing of claims is a service that we provide at no additional charge, however follow-up of your claim is the patient's responsibility.
6. Patients who fail to pay their outstanding balances to us within sixty (60) days (unless other arrangements have been made) will be turned over to a collection agency. You will still be responsible for this bill, together with all interest charges and collection costs.
7. We have developed this Financial Policy due to the spiraling cost of printing and mailing statements. In an effort to keep your dental cost down, we ask that you comply with your financial responsibilities to this office. Our staff is here to help you. If you have any questions regarding the filing of insurance, fees, your statement or any aspect of your care, please feel free to speak with our office manager.

**Quality dental care is important to your good health, and you are important to us! We appreciate your confidence in us and look forward to serving you.**

Sincerely,  
RONALD FRIEDENSOHN, D.M.D. and STAFF

**I have read the above policies and understand the terms and agree to accept them.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_