

Jeffrey T. Molinaro, DPM, FACFAS.
Notice of Privacy Practices

This notice describes how medical information about you may be used and disclosed and how you can get access to the information. Please review it carefully.

Use and Disclosures

Treatment. Your health information may be used by staff members or disclosed to other healthcare professionals for the purpose of evaluating your health, diagnosing medical conditions, and providing treatment. For example, results of laboratory, test and procedures will be available in your medical record to all professionals who may provide treatment or who may be consulted by Staff members.

Payment. Your health information may be used to seek payment from your health plan, from other sources of coverage such as automobile insurer, or from credit card companies that you may use to pay for services. For example, your health plan may request and receive information on dates of service, the services provided, and the medical conditions being treated.

Healthcare operations. Your health information may be used as necessary to support the day-to-day activities and management. For example, information on the services you received may be used to support, budgeting, and financial reporting, and activities to evaluate and promote quality.

Law enforcement. Your health information may be disclosed to law-enforcement agencies, without your permission, to support government, audit and inspections, to facilitate law enforcement, investigations, and to comply with government mandated reporting.

Public health reporting. Your health information may be disclosed to public health agencies as required by law. For example, we are required to report certain communicable diseases to the state's public health department.

Other uses and disclosures require your authorization. Disclosure of your health, information or its use for any purpose other than those listed above, require your specific written authorization. If you change your mind after authorizing a use of disclosure of your information you may submit a written revocation of the authorization. However, your decision to revoke the authorization will not affect or undo any use or disclosure of information that occurred before you notified us of your decision.

Additional uses of information

Appointment reminders. Your health information may be used by our staff to send you appointment reminders.

Information about treatment. Your health information may be used to send you information on the treatment and management of your medical condition that you may find to be of interest. We may also send you information describing other health related goods, and services that we believe interest you.

Individual rights

You have certain rights under the federal privacy standards. These include:

1. The right to request restrictions on the use and disclosure of your protected health information
2. The right to receive confidential communications concerning your medical condition, and
3. The right to inspect and copy your protected health
4. The right to amend or submit corrections to your protected health
5. The right to receive an accounting of how, and to whom you're protected health information has been disclosed
6. The right to receive a printed copy of this notice

Duties

We are required by law to maintain the privacy of your protected health information and to provide you with this notice or privacy practices. We are also required to abide by the privacy policies and practices that are outlined in this notice.

Right to revise privacy practices

As permitted by law, we reserve the right to amend or modify our privacy policy and practices. These changes in our policies and practices may be required by changes in federal and state laws and regulations. Whatever the reason for these revisions, we will provide you with a revised notice on your next office visit. The revised policies and practices will be applied to all protected health information that we maintain.

Request to inspect protected health information

Permitted by federal regulation, we require that requests to inspect or copy protected health information be submitted in writing. You may obtain a form to request access to your records by contacting the privacy secretary.

Complaints

If you would like to submit a comment or complaint about our privacy practices, you can do so by sending a letter outlining your concerns to:

Associates and foot and ankle care.	or	Jeffrey T Molinaro, DPM, FACF
1250 Youngstown Warren Rd. unit 1A.		101 Dixie Dr.
Niles, OH 44446		Oakdale, PA 15071
ATTN: Privacy Secretary		ATTN: Privacy Secretary

If you believe that your privacy rights have been violated, you should call the matter to our attention by sending a letter describing the cause of your concern to the same address. You will not be penalized or otherwise retaliated against for filing a complaint.

Contact person

The name and address of the person you can contact for further information concerning our privacy practices is

Privacy Secretary		Privacy Secretary
Associates and foot and ankle care.	or	Jeffrey T Molinaro, DPM, FACFAS
1250 Youngstown Warren Rd. unit 1A.		101 Dixie Dr.
Niles, OH 44446		Oakdale, PA 15071

Effective date

This notice is effective on or after January 1, 2023.